

Summary of Duties & Responsibilities: The substitute teacher will cover core classroom and specials classes in the absence of a teacher.

Duties and Responsibilities:

- Cover classrooms in the absence of the teacher
- Follow sub lesson plans with fidelity
- Manage the classroom effectively
- Assist in lunch duty when necessary
- Other duties as required

Qualifications:

- Strong classroom management skills
 - Flexibility
 - Hours are 7:45-3:45
 - Welcoming and warm disposition
 - Love of children and education
 - Some knowledge of common core standards
 - Excellent Communication Skills
 - Proven ability to inspire trust, confidence and motivate students.
-
- Adapt teaching methods and instructional materials to meet students' varying needs and interests.
 - Establish clear objectives for all lessons, units, and projects and communicate those objectives to students.
 - Establish and enforce rules for behavior and procedures for maintaining order among the students for whom they are responsible.

Experience in an urban setting preferred.